



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

JOSH STEIN
GOVERNOR
May 20, 2026

DANIEL H. JOHNSON
SECRETARY

ADDENDUM # 1

Contract ID: DN12212928
TIP: N/A
Federal Aid: To Be Determined
WBS: GMR14.CHE.1PT, GMR14.CHE.2PT, ETC...
County: Cherokee, Clay, Graham, Haywood, Henderson, Jackson, Macon,
Polk, Swain And Transylvania
Description: ID/IQ Sign Services Along Various Segments Of Primary And
Secondary Routes In All Ten Counties Of Division 14
Letting Date: May 26, 2026

Plan Holders

Content Summary: Pre-Bid Meeting Roster and Minutes

The above contract has experienced the following revisions:

1. Pre-Bid Meeting Roster (see attached)
2. Pre-Bid Meeting Minutes (see attached)

These revisions do not change bid items or the associated quantities.

There is no ebsx addenda file associated with this addendum.

Please insert this addendum letter and any attachments into the addendum section of the proposal and sign the acknowledgment receipt of addendum form. Thank you for your attention to this matter.

If you have any questions, please contact the Division Proposal Engineer at (828) 331-5200.

Sincerely,

Signed by:

29BD93927CF24F6

Jeanette L. White, P.E.

Highway Division 14, Project Development-
Team Lead

Mailing Address:
NC DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS - DIVISION 14
253 WEBSTER ROAD
SYLVA, NC 28779

Telephone: (828) 331-5200
Fax: (828) 331-5201
Customer Service: 1-877-368-4968

Location:
253 WEBSTER ROAD
SYLVA, NC 28779

Website: www.ncdot.gov

NC Department of Transportation | Division of Highways

SUBJECT 5-18-2026 PROJECT DN 12212928
 PREPARED BY Sign IDIQ Prebid COUNTY DN 12212930
 DATE _____ STATION _____

| <u>Name</u> | <u>Company name</u> | <u>address</u> |
|---------------------|--------------------------|--------------------------------------|
| Jennifer Anderson | Superior Traffic Control | 5435 Trebar Ln Knoxville TN 37914 |
| Bradley Harveston | Superior Traffic Control | " " |
| Chris Fletcher | TCSS Inc. | 4960 Indiana Ave |
| Thomas Brannock | TCS INC. | WS NC 27106 |
| Laura Greene | TGS/NC DOT | 253 Webster Rd Sylva |
| Dan Olson | HDR/NC DOT | 253 Webster Rd Sylva |
| James Hollingsworth | NC DOT | 345 Tort Hollow Rd. Bryson City |
| Steven M. Buchanan | NC DOT | 233 Webster Rd, Sylva |
| Darryn Knight | NC DOT | 233 Webster Rd, Sylva |
| Eric Lovdehl | NC DOT | 233 Webster Rd, |

NCDOT Pre-Bid Meeting Minutes

NCDOT Pre-Bid Meeting Minutes

Date: May 18, 2026

Time: 10:00 AM – 10:40 AM

Location: 253 Webster Rd Sylva, NC

Project: Signing IDIQ Contract (State & Federal)

Attendees

- Laura Greene – Assistant Division Proposal Engineer
- Daniel R Olson – Transcription/Support
- Stephen Buchanan – NCDOT Division Staff
- Darryn Knight – NCDOT Staff
- Eric Lovedahl – NCDOT Staff
- Jay Hollingsworth– NCDOT Staff
- Prospective Bidders / Contractor Representatives

1. Meeting Purpose

- The meeting was conducted to review mandatory bidding requirements, clarify proposal expectations, discuss work order processes, and address contractor questions prior to bid submission.

2. Bid Submission Requirements

- Bidders must be pre-qualified as a Prime or Bidder with the NCDOT Directory of Firms.
- The entire proposal package must be printed and submitted, including all addenda.
- Page 5 (Instructions to Bidders) must be fully completed.
- Bids equal to or exceeding \$5,000,000 will not be opened or read aloud.
- This is a single-award IDIQ contract.

3. Proposal Forms (S-Pages and T-Pages)

- S-Pages must include completed Non-Collusion, Debarment, and Gift Ban Certification forms with required signatures and corporate seal.
- T-Pages require unit prices for all items written in ink. Corrections must be single-lined, initialed, and rewritten.
- Unbalanced bids are not permitted.
- All math must be accurate and contractor information must be completed at the bottom of the T-Pages.

4. Post-Award Requirements

- A Certificate of Insurance must show \$5M per occurrence, \$5M aggregate, auto liability, and workers' compensation coverage.
- NCDOT must be listed as additional insured and contract ID included.
- Execution of Contract (EOC) form must be completed using the Post-Award tab.

5. Work Orders and Mobilization

- Work will be assigned via work orders; standard mobilization has been eliminated.
- Emergency Mobilization is the only remaining mobilization pay item.
- Work orders may be issued separately for steel procurement depending on lead times.
- Typical work orders include five or more signs unless emergency conditions require otherwise.

6. Traffic Control Requirements

- Traffic control is generally paid per day unless otherwise specified.
- Multiple lane closures performed within a single work day typically count as one day unless noted in the work order.

7. Materials and Installation Notes

- Square-tube surface-mount systems may be used where applicable.
- Channel posts may be needed in rocky areas.
- Increased use of 4-inch square posts is anticipated for maintenance efficiency.
- Logo signs are privatized; NCDOT will only relocate/remove as necessary.

8. Invoicing Requirements

- Contractors must submit formal invoices, typically one per work order.
- Some work orders may require additional breakdowns based on funding sources.

9. Additional Information

- IDIQ contracts do not guarantee work on every line item.
- Contractors are encouraged to contact the NCDOT Contracts Office with questions before bid submission.

DocuSigned by:
Steven M. Buchanan
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05/20/2026